

PMA Meeting Minutes 06/12/2013

Attendance:

- I. Call to Order: 7:16 pm**
- II. Opening Welcome**
- III. Attendance:** Carmel Kerrigan, Cathy Moen, Maureen Dimitriou, Vickie Dyckes, Janis Zona, Donna Metcalf, Judy Fiola, Ed Ferris, Lorraine Tucker, Michelle Morales, Paul Campbell
- IV. Report of Officers & Committees**
 - A. Secretary –**
 - a. Approval of April – Approved
 - B. Treasurer –**
 - a. Approval of April and May treasurer's report – Approved
 - C. Ways & Means –**
 - a. Car Wash: 6/29 – 9am – 2pm
 - b. Mattress Sale: surrounding schools making from \$2500 - \$10,00 depending on size of school and amount of mattresses sold. Very little work is required by the PMA other than getting the word out about the sale. Flyers will be given to kids to pass (with their names on the flyers) out as well as signage and costumes for students to wear to promote the fundraiser. We should put ads in the paper and put it on NPA. Looking to have a kickoff event for the kids and parents. – Approved by the board to move forward. Date of sale, September 21st.
 - c. Vicki Dyckes – proposing an ad book for the MB Classic; used the Winter Guard ad book as an example. Suggestion to have a percentage of the ads earned to go back to the student who got the ad. Set up a three tier pricing; 1 for the MB classic. 1 for the MB Classic and Winter Guard Classic. 1 for both performances and the web page. Discussion around whether or not we should require the

kids to do it or do we give them incentive to sell ads towards trips etc. Carmel offered an idea about a PMA/parent informal session so new/incoming parents understand what the PMA does and what their kids can do in the music program(s). Vickie Dyckes nominator and a seconded as ad book coordinator. Vickie suggests that we start this process right after music camp. Maureen asks if we can find a way to hand each family a student account balance, etc.

- d. Judy Fiola suggesting a Concert Closet - some sort of performance dress clothes swap between music students. Carmel suggesting maybe using FB or the website to communicate out. Maybe have a swap meet at an instrumental sign up or at a parent informational meeting.

D. CMS Instrumental Coordinator –

- a. Michelle provided a binder on the CMS instrumental coordinator duties to pass on to the next coordinator. Carmel thanked Michelle for her support and hard work.

E. Marching Band –

- a. Uniform Cleaning: some uniforms came back not cleaned. We're not sure what the plan is if the uniform is not cleaned before the next year. Suggesting we take charge a cleaning fee at the beginning of the season so the PMA can get it done. Discussions around how to handle uniforms that come back not cleaned.

F. Golf Coordinator –

- a. Golf is booked for Friday, July 19th at Heather Hill and lunch booked for Lewis' II after. Waiting for brochures to be done and donations to be completed.

G. Jazz Coordinator –

- a. Concern about the low attendance at Jazz Night; we didn't earn any money this year and should be earning money for the evening. A suggestion to possibly move the night back to the HS or we find a way to increase attendance. Discussion about the pricing; maybe keep a flat fee of \$15 for everyone. Is it reasonable to ask the Jazz kids to sell

the tickets before the event? Steve had suggested looking into Showcase Live in Foxboro or another venue (Norwood Theatre). Question about timing for the middle school students; it's hard for them to stay late and then wake up early for school. Middle school groups are to play first and then leave early (?).

H. Director of Fine Arts –

- a. Preliminary FA calendar has been passed out with the understanding that dates are most likely to change. Finalized dates will be distributed as we get closer to September. Elementary instrument sign-up is scheduled; looking for PMA support for that evening. Discussion about moving Snowflake Ball back to December – pending teacher discussion about the dates.
- b. Michael Lombo has requested doing another Winter Guard show on March First. Check with Ashley Nelson to sing the National Anthem. Will need to look for volunteers for hospitality.
- c. Passed out Music Camp forms and counselor forms for graduates
- d. 2013 year book has been passed around with much more Fine Arts involvement which hadn't been in past year books.
- e. Looking for help from two different committees. The first is to help coordinate the third Gala on The Hill. The second one is to help clean out the back of the auditorium and reorganize the room. Discussion about what will get stored in there between the theatre program, MB, etc. and finding the right date to do it.
- f. Confirming a new podium will be ordered.

I. President –

- a. Need a camp coordinator; possible choral parent volunteer.
- b. Thanking the volunteers for their help this year and for the volunteers who will be leaving us this year.

Adjournment at 9:40 pm

Minutes respectfully submitted by Kelleigh Moulton.

Please email me with any corrections at kelleigh.moulton@gmail.com