

Norwood PMA Meeting Minutes for June 16, 2010
Meeting Commenced at 7:03pm

In Attendance: Kelleigh Moulton, Carmel Kerrigan, Kate Schick, Jack Muller, Dave Mueller, Nina Kelley, Donna Martin, Terry MacDonald, Chuck Moulton, Dotty Cronan, Beth Maloney, Brenda Farulla, Karen Mueller, Ed DeJesus, Cathy Connor-Moen

I. Call to Order

II. Opening/Welcome

III. Reports of Officers & Committees

a. President: Kelleigh apologizes about the scholarships, misinterpreted between the elected and executive board. Tried to do the right thing by bringing back the scholarship committee which hadn't been done in years. Just tried to do the right thing by having the committee meet and decide on scholarships. Discussion to increase the scholarships by \$200 ea and who would receive them took place.

Dotty asked if minutes were taken, Carmel said she took them. Dotty suggested that the notes be available to the board.

Terry states the executive board and elected board interpretation is gray-Scholarship Committee decides who is awarded the scholarships.

Carmel states bylaws are unclear and need to be re-written.

Cathy asked if there was a concern with the amounts given, Kelleigh states the concern was with the process. The mistake was not presenting to the executive board.

Beth asked if the amounts change every year, Kelleigh stated the amounts have been the same and that the scholarship committee should meet every year.

Terry- with what was changed can we increase the top 2 scholarships, kids won't submit transcripts till after 1st semester. Put it on the agenda to be discussed annually maybe in March. Kelleigh agrees and sees no reason why we can't.

Dave-what's the total value of the scholarships, Jack states about \$8200 the increase was \$200 Cathy has the list, net increase about \$1200.

Jack-PMA is funding \$1750 out of \$2000 due to what the bank gave us.

Cathy- 4-\$800's, 3-\$600's, 3-\$500's additional \$2000-Alberta Scholarship \$1000 and \$1000 PMA Choral.

Brenda- recalls only 3 \$800's 4-\$600's and 3-\$500's were given

Cathy-notes could be wrong has it in her office.

Kelleigh-asked how many 500's

Carmel states we need this information to go forward and take a vote- a brief break is taken so Cathy can find her notes.

Kelleigh-need an elected board vote for moving \$1350 from the general fund to the trip fund to cover the Great East trips.

b. SHS Jazz Coordinator: Donna-jazz night on 4/27 was the best one...lost money on Fri 4/30 jazz band and choir performed @ Gillette for the Matt Brown fundraiser and it went very well. Jazz band also performed @ the Hatchshell on May 16th.

It was a great year.

Back to Scholarships: Cathy states that 3-\$800's were awarded-Brianna, Marissa, and Josh..4-\$600's Bob Smith, Katherine Dondero, Katie Kelly, Becca Baturin...

3-\$500's-Peter, Sarah St Cyr, and Amanda Wood...Pops concert the Paul M Alberta scholarship for \$1000 awarded to Will Gearty and the PMA Choral scholarship was awarded to Shannon.

Terry makes a motion to accept the scholarships just discussed @ their monetary value and also suggests raising the 2 \$1000 scholarships to \$1250 even if it is at our expense to be given to the 2 scholarship recipients for 2010. Motion seconded.

Brenda adds amendment or offer to review it annually. Carmel states this process is already in the bylaws. Motion is accepted.

Cathy thanks us for our generosity.

Dotty wants to make a motion that if we review it annually she doesn't want to see it reduced below \$1000 if money isn't there...concerned and afraid in the future that the big scholarship will be disbursed lower.

Cathy states she tries to do what predecessors have done. scholarships are not always given to every student that applies...works with \$8000 framework.

Donna asks if it can be written in the bylaws and Kelleigh states yes.

Terry states in the future to consider fundraising and other efforts to make sure the money goes to these students...keep pushing scholarships.

Carmel states-write in the bylaws to keep the top 2 big scholarships year to year evaluate the scholarships the economy may prove our inability to keep the other scholarships going...need to be organized and have it on the agenda.

c. Secretary: March minutes had been approved previously with the amendments to be made. April to be amended for a spelling error and Paula's statement.

d. Treasurer: why did jazz night lose money-\$2000 paid in clinicians and \$800 paid for Mr. Nelson. we need to push jazz night more or consider a price increase .. discussion about raising the price and the concern of a lower attendance...suggestions to advertise with the hotel to draw the public in.

Terry inquired if we heard anymore about the Harp Fund-Bernie Cooper is looking into this. Motion made to accept the treasurers report, seconded and accepted.

e. Ways and Means: Carmel reports the car wash was a lot of fun, raised \$1397 all to the student accounts. Lots of new faces. Jack bought apple pies for the kids, elected board bought pizza, the kids made money and had a great day.

f. Vice President: nothing to report

Brenda asks if there has been anymore info. on filling the board. Kelleigh responds we are still looking for a Secretary as Terry is a proxy secretary, hospitality, MICCA Choral weekend as Wanda Wood has stepped down.

Kelleigh adds that Norwood PMA will run MICCA finals and we will receive a min \$2000 stipend for doing so. No concessions involved.

g. CMS Instrumental Coordinator: Nina reports that all 3 concert nights went well donation box 6th gr night made \$91 7th gr night made \$41 and 8th gr night made \$38 Nina will be maintaining this position for 1 more year and Ed Ferris will shadow her and take over the following year.

h. SHS Instrumental Coordinator: Pops night went very well. Ticket sales were profitable....\$2240 at the door. It was an enjoyable night and the kids had fun at the end...playing, singing, and dancing.

i. Music Camp Coordinator: Karen reports meeting with Cathy after this meeting to go over details. Jack asked if stipends need to be decided upon Kelleigh states that

Cathy decides on them @ camp. Dave feels they should be decided upon before camp.

Brenda states the nurse gets 1 free camp tuition, chaperones get a 1/2 tuition no more than 2 nurses and chaperones.

Jack looking for camp budget.

Carmel inquired if everyone paid for camp last year....Dotty said yes

Brenda states an outside person paid \$300 ok'd by Cathy-it was an outside scholarship no a PMA one-the donator didn't want to be acknowledged.

Cathy asking for assistance with a family that has 4 children attending camp.

Carmel doesn't want to say no any child but this family doesn't participate in any of the fundraising provided to them for their student accounts.

Brenda states they paid for 2 children for the Disney trip...where do we draw the line?

Cathy asked if there could be payments made...there are many families with hardships discussion about hardship waivers, payment plans and participating in fundraising.

Dave adds \$380 per child based on this cost we need to see 90-100 kids at camp to break even.

j. Golf Tournament Coordinator: Chuck golf tournament is Fri 6/25

66 paid golfers, still accepting sponsors, great prizes, luncheon to follow at Lewis Dotty asked if the Phoenix School had been paid for the brochures, Kelleigh states she forgot to give the bill to Jack.

k. Director of Fine Arts: Cathy has bills for the plaques-\$416.64, contemporary vocals plaques \$119.02, used to be vocal jazz plaque another set-up fee due to the name change...had to be sent overnight as this happened a week before \$82 for shipping. MICCA plaques bill due in a week approx \$1000.

Discussion about lowering the cost of plaques, suggestions for doing the plaques without a picture to lower the cost.

Chuck brings up copy right issue by using someone else's picture could lead to being sued for a copyright infringement..

IV. Announcements: Kelleigh wants to try and get a bylaws committee together over the summer to re-write the bylaws anyone interested please see her.

Looking for a list of the duties that go with each coordinators job...looking to put together a binder to pass on as people take over these positions.

Special thank-you to Jack Muller, Ed DeJesus, Dotty Cronan, Paula St Cyr, Liz Gassoway and all that may have been missed.

V. Adjournment

*****Upcoming Events*****

8-16-8/22 Music Camp

Respectfully Submitted by Kate Schick-Secretary

Please email for any corrections Kate Schick @kschick@norwoodlight.com