

**Norwood PMA Minutes for December 16, 2009**  
**Meeting Commenced at 7:15pm**

**In Attendance:** Kelleigh Moulton, Carmel Kerrigan, Kate Schick, Jack Muller, Chuck Moulton, Dotty Cronan, Terry MacDonald, Maria Muller, Beth Maloney, Donna Martin, Brenda Farulla, Lorraine O'Connor, Karen Mueller, Dave Mueller, Steve Conant, Cathy Connor-Moen.

I. Call to Order

II. Opening-Welcome

III. Reports of Officers & Committees

- a. **Secretary:** November minutes to be accepted at next meeting...no quorum
- b. **Treasurer:** report distributed to be accepted at next meeting...no quorum.
- c. **Vice President:** nothing to report.
- d. **Ways and Means:** Paula not present. Carmel presents Trivia Night at the Elks on Friday Jan 29th. Working on Student account raffle ticket fundraiser for which we are required to pull a permit, unable to do this until the outstanding permit is cleared up from 01/02. The raffle is \$5 per ticket with 3 prizes 1 of the prizes is a hotel stay at Patriots Place. There is a 5% fee per ticket that is paid to the lottery commission and the remainder will go directly into student accounts the ticket will be drawn on trivia night. Tickets will be distributed by next Wed and students have the month of Jan to sell them. Jack questioned the 5% thought it was 6.25% which is the tax percent. Chuck asked if the kids are selling 2 tickets 1 for Trivia and 1 for the raffle, Carmel said doesn't have to be. Trivia prices are \$20/ticket or \$175 for a table of 10. Carmel would like all of our support for Paula.  
**Merchandise** sold over \$600 at the concerts would like to thank Terry, Maria, Kate, and Kelleigh.
- e. **President:** need a vote for yearbook ad which is \$200. Motion made and accepted. Nice job to Brenda and Liz on the Madrigal banquet. We have been nominated and approved to run MICCA finals for next year, we cannot do the food court but will get approx \$2000 stipend for running it. Dotty states we will need more than the current MB volunteers suggests alumni. Kelleigh asked if we can sell merchandise, the 50/50 goes to MICCA, Steve states that a fee for rental space is charged and is approx \$250. Jack asked if there is any expense for this undertaking on our part. Steve states we need to create signs-spray paint ply wood, provide a light breakfast for workers and a meal later in the day. Dotty suggests having counselors at camp do the signs during their down time. The signs can be reused for our home show as well..  
**Music Semi:** meeting with Cathy on 1/22 for details. Students can bring non-Music program dates. Cathy states the reason for the previous non-music prgm dates rule was that kids were bringing random friends and not dates, also brings up the possibility of changing the semi from a fine arts back to a music semi and that now would be the time to open up this change. PMA basically runs it, Kate asked if it is mostly music kids that go to it. Kelleigh asked if changing it would cause a problem. Positive response from parents and students regarding the change to having the semi in Jan. Brenda states it's not a bar night. Maria asked

if we were tracking tickets and Cathy said we do and as of last year the ticket is taken at the door.

- f. **Madrigal Banquet:** Brenda reports the evening successful 4 wenches and 2 paiges were acknowledged: Rachel, Danny, Amelia, Amber, Dan and Mike Breen. Four people knighted at the banquet: Dotty, Tom Cronan, Steve and Ms. Sailing. There were 120 paying guests \$4200 flowers \$200 Fresh Start \$3250 Needs a check for \$118.37 for incidentals covered, bill for trophies and awards \$35. Jack questioned Elks prices, there was a price increase for the hall from \$75 to \$100 Cathy states had to go in for 2 days for rehearsals. Steve asked if a member would receive a discount, both Carmel and Kate have husbands that are members and Carmel said she would inquire.
- Celtic Strings Holiday Tour:** is Dec 22nd will need a check for lunch @ Lewis'
- g. **Marching Band Coordinator:** marching band pizza party is booked for Feb 5th at the VFW post. Maria states the hall is free of charge for us. Terry will send email blast check your email. Register for constant contacts at the bottom of the PMA website to receive these email blasts.
- h. **Director of Fine Arts:** Madrigals sang at Norwood Co-op received \$300 for this. Cathy asked if the \$300 could go in trip fund-no quorum unable to vote on this. \$42 check from fundraising products and \$158.36 from matching funds from United Way- no name on it. Money, bills and invoices for Jack. Brenda asked if trip discussion could take place in Jan. Dates were corrected on the trip and Cathy signed the contract and has half of the 2nd deposits, has flight info. Carmel asked if there was a total cost and Cathy thinks it is \$1265 per student. Balance due is \$39800. Kelleigh asked if the travel agent is looking for a deposit from us yet and Cathy stated yes.
- Camp:** contract for camp Tapawingo isn't signed yet it is for 3 years. To look at other sites Cathy feels it needs to be done over time we need to look at field space and rehearsal space as well as if we will have the camp to ourselves. Chuck asked if she will take a 1 year contract, Cathy will check. Karen Mueller has been out researching and looking for another option for us. Carmel states this needs to be put on the agenda for future discussion.
- i. **Winterguard:** Kelleigh would like to thank those that wrote letters we have secured space at the High School there are approx 21-23 girls. They have also been bumped up to Local Scholastic A division.
- j. **Open Discussion:** Maria asked if Seniors would be presenting trophies before the School Committee with Steve. Steve thanked Kate for the winter concert, it ran Smoothly, the kids were where they needed to be when he needed them there. Kelleigh thanked Nina for the Middle School Concerts and for getting non-PMA Volunteers to assist. The new conductor of the Middles School Jazz is Laura Doyle with the assistance of Todd Baker

**Meeting adjourned: next meeting is January 13th**

Respectfully submitted by Kate Schick-Secretary

Please email for any corrections Kate Schick at [kschick@norwoodlight.com](mailto:kschick@norwoodlight.com)